

Administrative Penalty Guidelines
Based on RTA Equipment, Safety, Security and Operational Policy (ESSOP)

ESSOP Section/Description		1st Offense	2nd Offense
Section 2 - Violations of Safety Requirements Based on CA Vehicle Code			
2a	Tires fail to meet CA Vehicle Code	RUC*	3-Day Permit Suspension
2b	Lights fail to meet CA Vehicle Code	RUC*	3-Day Permit Suspension
2c	Windshield wipers inoperable	RUC*	3-Day Permit Suspension
2d	Meter not working or seal is broken	RUC*	3-Day Permit Suspension
2e	Brakes fail to meet CA Vehicle Code	RUC*	3-Day Permit Suspension
2f	Play in steering wheel exceeding 3 ins.	RUC*	3-Day Permit Suspension
2g	Windshield cracks interfering with driver vision	RUC*	3-Day Permit Suspension
2h	Inoperable door latch from either interior or exterior	RUC*	3-Day Permit Suspension
2i	Any seat not securely fastened to floor	RUC*	3-Day Permit Suspension
2j	Seatbelts fail to meet CA Vehicle Code	RUC*	3-Day Permit Suspension
2k	Missing/defective mirrors in violation of CA Vehicle Code	RUC*	3-Day Permit Suspension
2l	Unsafe vehicle endangering passenger/pedestrian safety	RUC*	3-Day Permit Suspension
Section 3 - Violations of Maintenance Standards Based on RTA policy and/or CA Vehicle Code			
3a	Unsafe vehicle body condition	RUC*	3-Day Permit Suspension
3b	Color scheme	Field Report Warning	RUC*
3c	Paint faded/deteriorated	Field Report Warning	RUC*
3h	Engine compartment clean and free of combustibles	RUC*	3-Day Permit Suspension
3i	Muffler in good operating condition	Field Report Warning	RUC*
3j	Windows intact and open/close as intended by manufacturer	Field Report Warning	RUC*
3l	Suspension in good working condition	Field Report Warning	RUC*
3m	Seats in relatively good repair	Field Report Warning	RUC*
3n	Interior, trunk, luggage areas clean, litter- and odor-free	Field Report Warning	RUC*
3o	Window tinting too dark	RUC*	3-Day Permit Suspension
Section 4 - Violations of Posted Information Requirements			
4a	Vehicle permit and/or driver permit posted	Field Report Warning	RUC*
4b	Meter rates posted in passenger compartment	Field Report Warning	RUC*
Section 5 - Violations of Operating Procedures			
5a	Receipt on request	Field Report Warning	3-Day Permit Suspension
5b & 5d	Refuse to comply with lawful order	10-Day Permit Suspension	Permit Revocation
5e	More passengers than manufacturer rating	Field Report Warning	3-Day Permit Suspension
5f	Improper hygiene, cleanliness, odor	Field Report Warning	3-Day Permit Suspension
5g	Traffic violation of CA Vehicle Code (i.e., parking in red zone)	Field Report Warning	3-Day Permit Suspension
5h	Taking indirect route to increase fare on meter	5-Day Permit Suspension	Permit Revocation
5j	Discourage passenger	3-day Permit Suspension	5-Day Permits Suspension
5j	Refusal to transport legally protected classes	5-Day Permit Suspension	Permit Revocation
5k	Noncompliance with Americans with Disabilities Act (ADA)	Field report Warning	Permit Revocation
5m	Refuse or discourage passenger due to shortness of trip	Field Report Warning	3-Day Permit Suspension
5n	Deny service to place of public accommodations	Warning Letter from RTA staff	10-Day Permit Suspension
5o	Driver soliciting passengers	Field Report Warning	3-Day Permit Suspension
5p	Only authorized passengers in vehicle	Field Report Warning	3-Day Permit Suspension

***RUC – Remove Until Corrected:** This penalty shall require the temporary removal of the medallion of vehicle or the temporary suspension of a driver's identification card until the violation is corrected. Vehicles under the effect of this penalty may not be placed in service until they have passed re-inspection or the driver has provide proof that the violation has been corrected. All re-inspections or re-instatements may be subject to applicable administrative fees.

Penalties may be adjusted up to including revocation of permit at the sole discretion of the RTA based on severity and frequency of violations .