

**MONTEREY COUNTY REGIONAL TAXI AUTHORITY**

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**ANNUAL FINANCIAL REPORT**

**FOR THE YEARS ENDED  
JUNE 30, 2017 AND JUNE 30, 2016**

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# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

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***FINANCIAL SECTION***

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VAVRINEK, TRINE, DAY & CO., LLP  
Certified Public Accountants

VALUE THE *difference*

## INDEPENDENT AUDITOR'S REPORT

Governing Board  
Monterey County Regional Taxi Authority  
Monterey, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Monterey County Regional Taxi Authority (Authority), as of and for the years ended June 30, 2017 and June 30, 2016, and the related notes to the financial statements, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2017 and June 30, 2016, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Vavrinek, Trine, Day & Co. LLP*

Palo Alto, California

May 1, 2018

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2017 AND JUNE 30, 2016

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The following narrative provides an overview and analysis of the financial activities of the Monterey County Regional Taxi Authority (Authority) for the years ended in June 30, 2017 and 2016, respectively. It is provided in order to enhance the information in the financial audit and should be reviewed with the audit report.

### *Agency Profile*

The Authority was formed on August 9, 2010 as a Joint Powers Authority. The members of the Authority are currently the City of Carmel-by-the-Sea, City of Del Rey Oaks, City of Marina, City of Monterey, City of Pacific Grove, City of Salinas, City of Sand City, City of Seaside, Monterey Peninsula Airport District and County of Monterey. The Authority was formed to provide services of issuing taxi permits. Monterey-Salinas Transit (MST) provides administrative, licensing and inspection services to the Authority. The Authority is governed by a ten-person board comprised of one elected official from each member jurisdiction. MST contracts with the City of Monterey Police Department to provide services related to taxi driver permitting and taxi vehicle inspections.

### *Financial Highlights*

Initial startup costs for the Authority totaling \$15,000 were provided by the original 8 member agencies upon its inception at the beginning of FY 2011. An additional \$1,875 was provided by the County of Monterey when it joined the RTA in February of 2011. Monterey Salinas Transit (MST) provides administrative services for the Authority. During the course of 2017 and 2016, MST paid for the operating expenses of the Authority in the amount of \$30,829 and \$34,742, respectively. The balance of the Due-To-MST decreased to \$31,329 in 2017 from \$68,311 in 2016. In order to fully retire the Due-To-MST balance generated before taxi permit revenues were fully being collected, the member agencies voted in April 2013 to assess themselves additional funds in the amount of \$108,505 to be collected in fiscal year 2014. These start-up fees would subsequently be reimbursed to member agencies through future permit revenues. The assets of the Authority consist of cash in banks which decreased to \$79,776 from 2016 to 2017. This decrease in cash was primarily due to a partial refund of member start-up fees in the amount of \$38,615.

### *Economic Factors and the Next Year's Budget*

The Authority continues to be self-sustaining in the current fiscal year. Operating revenues consistently exceeded operating expenses over the past five years. The Authority has refunded to the member agencies a portion of their initial startup fees in the amount of \$38,615. It is anticipated that next year's operating results will continue to show positive results and positive cash flows. Given the minimal activities of the RTA during FY 2017, the Board of Directors chose to reduce the number of scheduled meetings for FY 2018 to one for the full board and one for the finance committee. With that, the Board of Directors also retained the ability to call a meeting at any time during the year with proper public notice if a pressing issue arose that needed discussion.

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2017 AND JUNE 30, 2016

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### *Contacting the Authority's Financial Management*

This financial report is designed to provide the Authority's customers, stakeholders and other interested parties with an overview of the Authority's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Assistant General Manager for Finance and Administration at 19 Upper Ragsdale Drive, Suite 200, Monterey, California 93940.

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## STATEMENTS OF NET POSITION JUNE 30, 2017 AND JUNE 30, 2016

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	<u>2017</u>	<u>2016</u>
<b>CURRENT ASSETS</b>		
Cash in banks	\$ 79,776	\$ 144,402
Prepaid items	5,243	4,743
Current Total Assets	<u>85,019</u>	<u>149,145</u>
 <b>LIABILITIES</b>		
Payable to Monterey-Salinas Transit	<u>31,329</u>	<u>68,311</u>
 <b>NET POSITION - UNRESTRICTED</b>	<u>\$ 53,690</u>	<u>\$ 80,834</u>

See accompanying notes to the financial statement.

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION FOR THE YEARS ENDED JUNE 30, 2017 AND JUNE 30, 2016

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	<u>2017</u>	<u>2016</u>
OPERATING REVENUES		
Taxi permit revenue	\$ 42,300	\$ 57,900
OPERATING EXPENSES		
Salaries and benefits	2,502	4,204
Contracted services	4,036	4,612
General expenses	24,291	25,926
Total Operating Expenses	<u>30,829</u>	<u>34,742</u>
OPERATING INCOME	<u>11,471</u>	<u>23,158</u>
NON-OPERATING REVENUES (EXPENSES)		
Intergovernmental	<u>(38,615)</u>	10,598
Total Non-Operating Revenues (Expenses)	<u>(38,615)</u>	<u>10,598</u>
CHANGE IN NET POSITION	(27,144)	33,756
NET POSITION, BEGINNING OF YEAR	80,834	47,078
NET POSITION, END OF YEAR	<u>\$ 53,690</u>	<u>\$ 80,834</u>

See accompanying notes to the financial statement.

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2017 AND JUNE 30, 2016

	<u>2017</u>	<u>2016</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from taxi permits	\$ 42,300	\$ 68,716
Cash paid to MST for expense reimbursement	<u>(68,311)</u>	<u>-</u>
Net Cash Provided by (Used for) Operating Activities	<u>(26,011)</u>	<u>68,716</u>
 <b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>		
Intergovernmental	<u>(38,615)</u>	<u>10,598</u>
Net Cash Provided (Used for) Non-Capital Financing Activities	<u>(38,615)</u>	<u>10,598</u>
 <b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(64,626)	79,314
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>144,402</u>	<u>65,088</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>\$ 79,776</u></u>	<u><u>\$ 144,402</u></u>
 <b>RECONCILIATION OF OPERATING NET INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Operating income	\$ 11,471	\$ 23,158
Adjustments to reconcile operating net income to net cash provided by operating activities:		
(Increase) decrease in prepaid items	(500)	707
Increase (decrease) in due to MST	<u>(36,982)</u>	<u>34,036</u>
<b>NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES</b>	<u><u>\$ (26,011)</u></u>	<u><u>\$ 68,716</u></u>

See accompanying notes to the financial statement.

# MONTEREY COUNTY REGIONAL TAXI AUTHORITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2017 AND JUNE 30, 2016

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### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Monterey County Regional Taxi Authority (Authority) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant accounting policies:

#### Description of the Organization

The Authority was formed on August 9, 2010 as a Joint Powers Authority. The members of the Authority are currently the City of Carmel-by-the-Sea, City of Del Rey Oaks, City of Marina, City of Monterey, City of Pacific Grove, City of Salinas, City of Sand City, City of Seaside, Monterey Peninsula Airport District and County of Monterey. The Authority was formed to provide services of providing taxi permits. Monterey-Salinas Transit (MST) provides administrative, licensing and inspection services to the Authority. The Authority is governed by a ten-person board comprised of one elected official from each member jurisdiction. MST contracts with the City of Monterey Police Department to provide services related to taxi driver permitting and taxi vehicle inspections.

#### Basis of presentation and Basis of Accounting

The accounts of the Authority are organized on the basis of fund accounting. The operations of the fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, net position, revenues and expenses. The Authority utilizes a proprietary-type fund to account for its activities.

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred. The Authority applies all GASB pronouncements as applicable.

#### Operating and nonoperating revenues and expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The Authority's operating revenues are charges to the member agencies for taxi permits. The operating expenses for the Authority are the cost of running the program such as the salaries and benefits for the employees who are engaged in the program. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### Restricted and unrestricted resources

When both restricted and unrestricted resources are available for the same purpose, the Authority's policy is to use all available restricted resources first before unrestricted resources are utilized.

# **MONTEREY COUNTY REGIONAL TAXI AUTHORITY**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2017 AND JUNE 30, 2016**

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### **NOTE 2 – CASH AND CASH EQUIVALENTS**

Cash equivalents consisted of cash in banks in the amount of \$79,776 and \$144,402 for the fiscal years ended June 30, 2017 and June 30, 2016, respectively, all of which are FDIC insured.

### **NOTE 3 – DUE TO MST**

The expenses of the Authority are paid by MST. During the fiscal years ended June 30, 2017 and 2016, respectively, MST made payments of all the expenses on behalf of the Authority in the amount of \$30,829 and \$34,742. The Due To MST balances were \$31,329 and \$68,311 for the fiscal years ended June 30, 2017 and June 30, 2016, respectively.

### **NOTE 4 – NET POSITION**

The surplus in net position represents equity of the members of the Authority. Generally, there is no accounting for individual member's equity on the books of the Authority. As of June 30, 2017 and June 30, 2016, respectively, the Authority had net position in the amount of \$53,690 and \$80,834.